Library Board Minutes
Regular Library Board of Trustees Meeting
Tuesday, October 3rd, 2023 at 7:00pm

Call to Order: at 7:10 pm by J. Merrell

Adjourned: 9:00 pm by J. Merrell

Roll Call:
- Members Present: Jamie Merrell, Vice Chair; Carol Carr, Trustee; Erica Arbon, Trustee
- Members Absent: Havilah Workman, Chairman
- Staff Present: Nicole Askew, Library Director; Erica Ross, Library Manager
- Public Present:

Approval of Agenda:
for the Regular meeting 10/03/2023.
MOTION TO APPROVE made by J. Merrell, E. Arbon Seconded
All In Favor, None Opposed Motion Carries

Approval of Minutes:
for the Regular Meeting 09/05/2023.
MOTION TO APPROVE made by J. Merrell, E. Arbon Seconded
All In Favor, None Opposed Motion Carries

REPORTS:
1. Financial Report:
Given by N. Askew & E. Ross

AUGUST 2023
- Total Fund Equity: $47,407.70
- Revenues: $788.25
- Funds Collected at the Library: $312.36
- Expenditures: $6,214.65

Currently Approx 92% of Budget

MOTION TO APPROVE made by J. Merrell, C. Carr Seconded.
All In Favor, None Opposed Motion Carries
2. Activity Report:

Given by N. Askew

AUGUST 2023

- Attendance: 277
- Tech Usage: 403
- Total Circulation: 482 items
  - Ebooks: 167
  - Movies: 27
- Memberships: 7
  - New: 1
  - Renewals: 6
- Volunteer Hours: 12.5
- Programs: 3
- Total Participants: 29
- Grab and Go bags: 1

MOTION TO APPROVE made by J. Merrell, C. Carr Seconded.
All In Favor, None Opposed Motion Carries

2. Director's Report:

Given by N. Askew

- Kids program is doing great!
  - TWTh attendance is up from LY
    - 2022 had 15 programs with 73 total
    - 2023 had 10 programs with 122 total
- Book Club Resumed
  - 1984 was not liked overall
  - Into Thin Air by Jack Kerouac
- Nearly done with conference room update
- Learning Room still needs work, looking for containers and volunteers for organizing
- Halloween: City, Chamber, or do our own thing?
  - Donations for candy
  - Donations of 3d Printed items are being made

Public comments: none

Board comments:

C. Carr will turn in resignation once a replacement is found for the current board vacancy.

Open Business:
1. Open Board Position
   ○ Board will continue interviewing process until further notice

   No ACTION Taken

2. Review and Revise Policies
   ○ 3D Printer Policy
     MOTION TO APPROVE 3D Printing Policy made by J. Merrell, C. Carr
     Seconded.
     All In Favor, None Opposed Motion Carries

New Business:

● Review and Revise Policies
   ○ Unattended Youth Policy
     MOTION TO APPROVE with revisions J. Merrell, C. Carr Seconded.
     All In Favor, None Opposed Motion Carries

   ○ Circulation Policy
     Tabled for Further Research
     All In Favor, None Opposed Motion Carries

Agenda for Next Meeting:
   1. Meeting Room Policy
   2. Circulation Policy
   3. Board Position Update

ADJOURNMENT:
   Meeting was adjourned at 9:00 pm by J. Merrell. The next meeting will be at 7:00 pm on
Tuesday, November 7th, 2023 at the library.

Minutes submitted by: Nicole Askew Date: 11/07/2023
Approved by: Glens Ferry Library Board of Trustees Date: 11/07/2023
Approved by the City Council: Date: ___________
William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer