

Library Board Minutes
Regular Library Board of Trustees Meeting
Tuesday, October 3rd, 2023 at 7:00pm

Call to Order: at 7:10 pm by J. Merrell

Adjourned: 9:00 pm by J. Merrell

Roll Call:

- **Members Present:** Jamie Merrell, Vice Chair; Carol Carr, Trustee; Erica Arbon, Trustee
- **Members Absent:** Havilah Workman, Chairman
- **Staff Present:** Nicole Askew, Library Director; Erica Ross, Library Manager
- **Public Present:**

Approval of Agenda:

for the Regular meeting 10/03/2023.

MOTION TO APPROVE made by J. Merrell, E. Arbon Seconded

All In Favor, None Opposed

Motion Carries

Approval of Minutes:

for the Regular Meeting 09/05/2023.

MOTION TO APPROVE made by J. Merrell, E. Arbon Seconded

All In Favor, None Opposed

Motion Carries

REPORTS:

1.Financial Report:

Given by N. Askew & E. Ross

AUGUST 2023

- Total Fund Equity: \$47,407.70
 - Revenues: \$788.25
 - Funds Collected at the Library: \$312.36
 - Expenditures: \$6,214.65
- Currently Approx 92% of Budget

MOTION TO APPROVE made by J. Merrell, C. Carr Seconded.

All In Favor, None Opposed

Motion Carries

2. Activity Report:

Given by N. Askew

AUGUST 2023

- Attendance: 277 Tech Usage: 403
- Total Circulation: 482 items
 - Ebooks: 167
 - Movies: 27
- Memberships: 7 New: 1 Renewals: 6
- Volunteer Hours: 12.5
- Programs: 3
- Total Participants: 29
- Grab and Go bags: 1

MOTION TO APPROVE made by J. Merrell , C. Carr Seconded.

All In Favor, None Opposed

Motion Carries

2. Director's Report:

Given by N. Askew

- Kids program is doing great!
 - TWTh attendance is up from LY
 - 2022 had 15 programs with 73 total
 - 2023 had 10 programs with 122 total
- Book Club Resumed
 - 1984 was not liked overall
 - Into Thin Air by Jack Kerouac
- Nearly done with conference room update
- Learning Room still needs work, looking for containers and volunteers for organizing
- Halloween: City, Chamber, or do our own thing?
 - Donations for candy
 - Donations of 3d Printed items are being made

Public comments: none

Board comments:

C. Carr will turn in resignation once a replacement is found for the current board vacancy.

Open Business:

1. Open Board Position
 - o Board will continue interviewing process until further notice

No ACTION Taken

2. Review and Revise Policies

- o 3D Printer Policy

MOTION TO APPROVE 3D Printing Policy made by J. Merrell, C. Carr

Seconded.

All In Favor, None Opposed

Motion Carries

New Business:

- Review and Revise Policies

- o Unattended Youth Policy

MOTION TO APPROVE with revisions J. Merrell , C. Carr Seconded.

All In Favor, None Opposed

Motion Carries

- o Circulation Policy

Tabled for Further Research

All In Favor, None Opposed

Motion Carries

Agenda for Next Meeting:

1. Meeting Room Policy
2. Circulation Policy
3. Board Position Update

ADJOURNMENT:

Meeting was adjourned at 9:00 pm by J. Merrell. The next meeting will be at 7:00 pm on Tuesday, November 7th, 2023 at the library.

Minutes submitted by: Nicole Askew

Date: 11/07/2023

Approved by: Glens Ferry Library Board of Trustees

Date: 11/07/2023

Approved by the City Council:

Date: _____

William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer