Library Board Minutes
Special /Regular Library Board of Trustees Meeting
Tuesday, May 16th, 2023 at 6:00pm

Call to Order: at 6:05pm by H. Workman

Adjourned: 7:44 by H. Workman

Roll Call:

- Members Present: Havilah Workman, Chairman; Jamie Merrell, Vice Chair; Carol Carr, Trustee; Erica Arbon, Trustee
- Members Absent: (none)
- Staff Present: Nicole Askew, Library Director; Erica Ross, Library Manager
- Public Present: Cindy Mitchell

Approval of Agenda:
from the Regular meeting 05/16/2023.

MOTION TO APPROVE made by J. Merrell, H. Workman Seconded
All In Favor, None Opposed Motion Carries

Approval of Minutes:

MOTION TO APPROVE made by J. Merrell, H. Workman Seconded
All In Favor, None Opposed Motion Carries

from the Special Meeting 05/11/2023

MOTION TO APPROVE made by J. Merrell, H. Workman Seconded
All In Favor, None Opposed Motion Carries

REPORTS:

1. Financial Report:
   Given by N. Askew

MARCH 2023
- Total Fund Equity: $57,032.18
- Revenues: $1,960.35
- Funds Collected at the Library: $100.90
- Expenditures: $5,430.90
   Currently Approx 37% of Budget

MOTION TO APPROVE made by J. Merrell, E. Arbon Seconded.
All In Favor, None Opposed Motion Carries
2. Activity Report:
Given by N. Askew

APRIL 2023
● Attendance: 372  Tech Usage: 433
● Total Circulation: 632 items
  ○ Ebooks: 257
  ○ Movies: 67
● Memberships: New: 3  Renewals: 1
● Volunteer Hours: 57
● Programs: 6
● Total Participants: 99
● Grab and Go bags: 0

MOTION TO APPROVE made by J. Merrell,  C. Carr Seconded.
All In Favor, None Opposed  Motion Carries

2. Director’s Report:
Given by N. Askew

● Moved in and getting settled
● Reviewing Open Grants
● Introducing myself to all contacts
● New Young Adult Room
● New Director’s Office
● Storage Areas are being sorted and cleaned
● City is replacing all fluorescent lighting with LED
● For Sale Room needs to be downsized
  ○ Community Yard Sale
● Planning to resume programming as soon as possible (06/01)
  ○ Several new programs are being planned as well as resuming the previously scheduled ones
  ○ Each day will have an hour program in addition to a few new adult programming

Remove Action Item for Director’s Report
No Action Taken

Public comments: none
Board comments:

C. Carr
   ● “The Front Porch”
      ○ an idea to bring in more music programming and events to the Library.
   ● Children’s Music and Summer Music Camp

H. Workman
   ● Communication Preference: Facebook Messenger
   ● Meetings are being moved to the first tuesday of each month at 7pm

Open Business:

1. Board Elections
   *Tabled until June 2023*

2. Review and Revise Library Goals
   Documents have been shared to the Board emails

New Business:

1. Open Board Position
   ● One position is currently open

2. Discussing Volunteer Coordinator Position
   ● A person to work one day a week to create and organize all volunteers for programming and events
   ● Potential for Federal Funding to cover the wages for this position

Agenda for Next Meeting:

1. Board Elections
2. Library Goals Worksheet

ADJOURNMENT:
Meeting was adjourned at 7:44 by H. Workman. The next meeting will be at 7pm on June 6th 2023 at the library.

Minutes submitted by: Nicole Askew        Date: 05/16/2023
Approved by: Glenns Ferry Library Board of Trustees  Date: 05/16/2023
Approved by the City Council: 

William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer