Call to Order: at 6:00 pm by J. Garza  Adjourned: 7:30 pm by H. Workman

Roll Call:

- **Members Present:** Juanita Garza, Vice President; Nicole Askew, Administrative Manager; Havilah Workman, Trustee; Jamie Merrell, Trustee
- **Members Absent:**
- **Staff Present:** Jenn Trail, Director; Erica Ross, Library Manager
- **Public Present:**

Approval of Agenda:
*from the Special Meeting 03/17/2023*

* MOTION TO APPROVE made by N. Askew, H. Workman Seconded.  
  All in Favor, None Opposed.  
  Motions Carries

Public comments:

* none *

Board comments:

- N. Askew Requests to amend the Agenda, adding an action item for the election of an Interim Chairman until the Annual Meeting (April 11, 2023), due to the resignation of a board member after the previous meeting on 03/15/2023.

* MOTION TO APPROVE Agenda Amendment made by H. Workman, J. Garza  
  Seconded.  
  All in Favor, None Opposed.  
  Motions Carries

- J. Garza is resigning from the board. This will be her last meeting as a Trustee.

Special Business:

1. Elect an Interim Chairman of the Board until Annual Meeting

- N. Askew Nominates H. Workman as Interim Chairman until the Annual Meeting Elections
MOTION TO Approve H. Workman as Interim Chairman made by N. Askew, J. Garza Seconded.

Roll Call Vote:
J. Garza N. Askew H. Workman J. Merrell
Aye Aye Aye Aye
All in Favor, None Opposed. Motions Carries

2. Recommendation to City Council for Open Board Member Positions

- N. Askew suggests to the board that they consider the previous candidate to fill the vacancy and recommend it to the City Council.

MOTION TO Approve Candidate C for Glens Ferry Public Library Board of Trustees Seat #1 expiring in 2027 made by Seconded.

Roll Call Vote:
J. Garza N. Askew H. Workman J. Merrell
Aye Aye Aye Aye
All in Favor, None Opposed. Motions Carries

Executive Session has been requested by H. Workman Idaho Code 74-206 1a and b

Roll Call Vote:
J. Garza H. Workman J. Merrell
Aye Aye Aye

3. Library Position of Employment

1. Advertising
   Motion to Advertise by Facebook, library website, posting on library door and city hall and list serve for libraries made by J. Garza, J. Merrell Seconded.
   ALL in Favor, Non Opposed. Motion Carries

2. Where will applicants provide resumes
   Motion to have Interim Chairperson receive applications and resumes for the open position made by J. Garza, J. Merrell Seconded.
   ALL in Favor, Non Opposed. Motion Carries
3. Position Description Revision
   a. H. Workman will write up an abbreviated job description that can be posted in the newspaper and posted at the various locations that were mentioned above.

4. Fill by date
   Motion to Set fill by date as April 5, 2023 or until filled made by J. Garza, J. Merrell Seconded.
   ALL in Favor, Non Opposed. Motion Carries

5. Plan for Scheduling Temporary Assistance (as needed)
   a. The library will continue to operate as normal as long as possible. There is a possibility that there will be a temporary pause of activities in the month of April after the 5th (except for the O.O.S Tween). The needs of staffing the library will be discussed at the next board meeting.

Adjournment:
Meeting was adjourned at 7:30pm by H. Workman

The next meeting will be at 5:30pm on 04/11/2023 at the Glens Ferry Library.

Minutes submitted by: Nicole Askew Date: 04/11/2023
Approved by: Glens Ferry Library Board of Trustees Date: 04/11/2023

Approved by the City Council:

William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer