Library Board Minutes  
Regular Library Board of Trustees Meeting  
Tuesday August 09, 2022 at 5:30pm

Call to Order: at 5:30 pm by L. Mecham  
Adjourned: 6:41pm by L. Mecham

Roll Call:
- Members Present: Levi Mecham, Chairman; Kathryn Zupsic, Vice Chair; Nicole Askew, Administrative Manager;
- Members Absent:
- Staff Present: Erica Ross, Library Manager
- Public Present: Kurtis Workman, Glenns Ferry Times/Press; Havilah Workman, Patron

Approval of Agenda:
from the regular meeting 08/09/2022

MOTION TO APPROVE made by L. Mecham, K. Zupsic Seconded.
No Opposed, Motions Carries

Approval of Minutes:
from the regular meeting 07/12/2022.

MOTION TO APPROVE made by L. Mecham, K. Zupsic Seconded.
No Opposed, Motions Carries

Reports:

1. Financial Report:
   Given by E. Ross
   - Total Fund Equity: $ 70,164.43
   - Revenues: $ 8,837.35
   - Funds Collected at the Library: $ 162.99
   - Expenditures: $ 6,202.14

   MOTION TO APPROVE made by N. Askew, L. Mecham Seconded.
   No Opposed, Motions Carries

2. Director's report:
   - Given by E. Ross
   - Summer Reading Program is and Summer STEAM programs have ended
   - ARPA grant final report has been submitted
   - Was able to purchase 35 large print books because of the Talking Book grant. Held 4 events to promote Talking Book Services as condition of grant
Currently working on spending money from the Idaho AEYC grant.

July 28th had an incident at the library. As a result the patron was trespassed from the library and isn't allowed back for one year.

Ready for Kindergarten Parent Workshops for families with children ages 4-5 are scheduled for August 17th, 24th, 31st

Tween program is being reevaluated to better fit within Jenn’s hours. Storytime will resume September 7th

MOTION TO APPROVE made by K. Zupsic, L. Mecham Seconded Seconded.
No Opposed, Motions Carries

3. Activity Report:
   Given by E. Ross
   - Attendance: 405
   - Tech Usage: 97
   - Wifi Usage: 310
   - Total Circulation: 694 items
   - Ebooks: 202
   - Movies: 53
   - Memberships: New: 5  Renewal: 4
   - Programs: 6
   - Total Participants: 101
   - Grab and Go Bags/ Kits: 0
   - Volunteer Hours: 22.75
   - Days Closed: 1 (Holiday)

MOTION TO APPROVE  ALL REPORTS made by L. Mecham, K. Zupsic Seconded.
No Opposed, Motions Carries

Public comments: (none)

Board comments: (none)

Old Business:
   1. Internet Provider
      Tabled for further discussion

New Business:
   1. Review and Revise Laptop/Chromebook Policy
      Tabled for further revision and discussion

   2. Nominations for New Trustees
      a. Two available positions
      b. Three residents have expressed (in writing) their interest to join the Library Board
      c. Interviews will be set up for the following week

   3. Review/Revise Security Camera Policy
      Tabled for further revision and discussion
Agenda for Next Meeting:

1. Approval Security Camera Policy Revision
2. Discussion/Approval Laptop/Chromebook Lending Policy Revision
3. Approval of 2022-2023 (fiscal Year) Board Meeting Dates
4. Review/Discussion of Long Term Goals

Adjournment:
Meeting was adjourned at 6:41pm by L. Mecham. The next meeting will be at 5:30pm on 09/13/2022 at the Glenns Ferry Library.

Minutes submitted by: Erica Ross  Date: 09/14/2022
Approved by: Glenns Ferry Library Board of Trustees  Date: 09/13/2022

Approved by the City Council:  Date:_____________

_______________________________________________
William Galloska, Mayor

_______________________________________________
Attest: Teresa Parsons, Clerk/Treasurer