

Library Board Minutes
Regular Library Board of Trustees Meeting
Tuesday July 12th, 2022 at 5:30pm

Call to Order: at 5:42 pm by N. Askew

Adjourned: 6:41pm by L. Mecham

Roll Call:

- **Members Present:** Levi Mecham, Chairman; Nicole Askew, Administrative Manager; Sue Kuffel, Alternate/Trustee;
- **Members Absent:** Kathryn Zupsic, Vice Chair (excused)
- **Staff Present:** Jenn Trail, Library Director; Erica Ross, Staff
- **Public Present:** Kurtis Workman, Glenns Ferry Times/Press

Approval of Agenda:

from the regular meeting 07/12/2022

MOTION TO APPROVE made by N. Askew, L. Mecham Seconded.

Approval of Minutes:

from the regular meeting 06/14/2022.

MOTION TO APPROVE made by L. Mecham, S. Kuffel Seconded.

REPORTS:

1. Financial Report:

Given by J. Trail

- | | |
|-----------------------------------|--------------|
| ○ Total Fund Equity: | \$ 67,529.22 |
| ○ Revenues: | \$ 6,571.37 |
| ○ Funds Collected at the Library: | \$ 266.25 |
| ○ Expenditures: | \$ 5,806.19 |

MOTION TO APPROVE made by S. Kuffell, L. Mecham Seconded Seconded.

2. Director's report:

○ *Given by J. Trail*

- *Summer Reading Program has ended*
- *ARPA grant has been spent, reports submitted*
- *\$1k from Talking Books has been given to purchase 35 new Large Print Books*
- *July 27th Critter Campout went well. Largest program of Summer!*
- *The Summer Stem Program Ended. Great Success!*
- *Ready for Kindergarten Grant*
 - *2017 Books were purchased with gift card*
- *Erica Ross officially started as the Library Manager*

- August
 - Bus on Fridays
 - Ready for Kindergarten
 - Tween STEAM will be halted to rescheduling

- Incident at the Library resulted in the local enforcement needing to remove a Patron. Banned for a year

MOTION TO APPROVE made by L. Mecham K. Zupsic Seconded.

3. Activity Report:

Given by J. Trail

- | | | |
|--------------------------------|-------------------------|----------------|
| ● Attendance: 594 | Tech Usage: 67 | Wifi Usage:310 |
| ● Total Circulation: 676 items | Ebooks: 187 | Movies: 96 |
| ● Membership: | New: 15 | Renewal: 5 |
| ● Programs: 10 | Total Participants: 232 | |
| ● Grab and Go bags/ Kits: 4 | Volunteer Hours: 51.5 | |
| ● Days Closed: 1 Holiday | | |

MOTION TO APPROVE ALL REPORTS made by L. Mecham, K. Zupsic Seconded.

Public comments:

- *Kurtis Workman, Glenn Ferry Times*
 - *Attended the City Council meeting and wanted to express appreciation and enthusiasm for J. Trail's budget Presentation*
 - *Will provide a filing system for the Glenns Ferry Times Archive*
- *Havila Workman*
 - *New Resident interested in Board of Trustees Position*

Board comments:

Old Business:

1. Nominations for New Trustees
 - a. Advertisement for newspaper
Decision Tabled until further notice

New Business:

1. Security Camera Policy revision
2.
Tabled for Further revision and discussion

Agenda for Next Meeting:

1. I

- 2.
- 3.

ADJOURNMENT:

Meeting was adjourned at 6:41pm by L. Mecham. The next meeting will be at 5:30pm on 08/12/2022 at the Glens Ferry Library.

Minutes submitted by:	Nicole Askew	Date:	08/09/2022
Approved by:	Glens Ferry Library Board of Trustees	Date:	08/09/2022
Approved by the City Council:		Date:	_____

William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer