

Library Board Minutes
Regular Library Board of Trustees Meeting
Tuesday, March 8th, 2022 at 5:30pm

Call to Order: at 5:37 pm by E. Ross

Adjourned: 6:21pm by E. Ross

Roll Call:

- **Members Present:** Erica Ross, Chairman; Kathryn Zupsic, Vice Chair (via Zoom); Kris Vowell, Alternate (via Zoom)
- **Members Absent:** Nicole Askew, Secretary
- **Staff Present:** Jenn Trail, Library Director;
- **Public Present:** Sue Kuffel

Approval of Agenda:

from the regular meeting 03/08/2022.

MOTION TO APPROVE made by K. Zupsic, E. Ross Seconded.

Approval of Minutes:

from the Regular Meeting 02/08/2022

MOTION TO APPROVE made by E. Ross, K. Zupsic Seconded.

REPORTS:

1. Financial Report:

Given by J. Trail

- Total Fund Equity: \$94,624.56
- Revenues: \$1,505.37
- Funds Collected at the Library: \$427.60
- Expenditures: \$4,767.84

MOTION TO APPROVE ALL REPORTS made by K. Zupsic, E. Ross Seconded.

2. Director's report:

Given by J. Trail

- Beyond Books Bus
 - Bus is in Twin Falls getting wrapped at Jeff's Graphics. The bus is wired and the other fixtures will be installed as soon as the bus is finished being wrapped. Open house for the bus will be April 15, 2022 from 3-6 p.m.
- Summer Programming
 - Summer reading programs will be every Wednesday from 1:00 -2:00 pm in June and July.
 - Summer Stem will be Geocaching around town. June 20-July 22

- Beyond Books Bus will be at the City Park Tuesday in June with the summer lunch program that the school puts on,
- The Adult Reading Challenge starts in June and will run until December.
- Ready! For Kindergarten Program has one more week until it wraps up.
- Position at the library opening up at the end of May. With this opening, it would be a good time to rethink operations and positions at the Library. Possibility to change to Co-director system. One director would be in charge of day to day operations at the library and the other director would be in charge of community outreach and programs. More research is needed on the subject. J.Trail will contact the Mayor, City Officials and Idaho Commission for Libraries to see if proposal is a possibility. More info to come at the next board meeting.
MOTION TO APPROVE ALL REPORTS made by E. Ross, K. Zupsic Secoded.

3. Activity Report:

Given by J. Trail

- Attendance: 310
 - Tech Usage:
 - WiFi Users: 308
 - Computer Users:48
 - Total Items Circulated: 818
 - Books :365
 - Ebooks/Audiobooks:123
 - Movies: 325
 - Hotspots: 5
 - Library Cards
 - New: 3
 - Renewals: 1
 - Volunteer Hours: 10
 - Programs: 14 Attendance: 85
 - Book Club; Ready for Kindergarten; Story Time; Tween Stem:
- MOTION TO APPROVE ALL REPORTS made by K. Zupsic, E. Ross Secoded.***

Public comments: none

Board comments: none

Open Business:

1. Collection Development Strategy Update

- a. Update postponed until next regular board meeting when K. Zupsic can attend in person.

New Business:

1. Board Position Elections

MOTION to postpone elections until 04/12/2022 made by E. Ross, Seconded by K. Zupsic

2. Schedule Board Work Day

- a. Work day needed to prepare the library for the Beyond Books Bus grand opening,
 - i. Instead of scheduling a day for all members to meet at the same day, members will come as they can. J.Trail will make a list of tasks for board members to complete.

Agenda for Next Meeting:

1. Elections for Board Positions
2. Collection Development Strategy Update
3. Revisit the staying open until 5 on Wednesday

ADJOURNMENT:

- Meeting was adjourned at 6:21pm by E. Ross
- The next meeting will be at 5:30pm on April 12, 2022, at the library.

Minutes submitted by: Erica Ross

Date: 04/12/2022

Approved by: Glens Ferry Library Board of Trustees

Date: 04/12/2022

Approved by the City Council:

Date: _____

William Galloska, Mayor

Attest: **Teresa Parsons, Clerk/Treasurer**