

Glenns Ferry Library Board Minutes
Regular Library Board of Trustees Meeting
Tuesday, June 14th, 2022 at 5:30pm

Call to Order: at 5:30pm by L. Mecham

Adjourned: 6:55pm by E. Ross

Roll Call:

- **Members Present:** Levi Mecham, Chairman; Nicole Askew, Admin; Sue Kuffel;
- **Members Absent:** Kathryn Zupsic (excused)
- **Staff Present:** Jenn Trail, Library Director; Erica Ross, Library Manager
- **Public Present:**

Approval of Agenda:

from the regular meeting 06/14/2022.

Action Item added to Agenda New Business Item 3

MOTION TO APPROVE made by S. Kueffel, L. Mecham Seconded.

Approval of Minutes:

from the Regular Meeting 05/10/2022

MOTION TO APPROVE made by L. Mecham, S. Kuffel Seconded.

REPORTS:

Financial Report:

- *Given by E. Ross*
 - Total Fund Equity: \$ 65,004.83
 - Revenues: \$ 1,429.23
 - Funds Collected at the Library: \$ 101.49
 - Expenditures: \$ 5,073.86

Comments:

- ***MOTION TO APPROVE ALL REPORTS made by S. Kuffel, L. Mecham Seconded.***

Activity Report:

- *Given by J. Trail*
 - Attendance: 376
 - Tech Usage:
 - WiFi Users: 310
 - Computer Users: 77

- Total Items Circulated: 857
 - Ebooks/Audiobooks: 177
 - Movies: 275
 - Hotspots: 5
- Library Cards
 - New: 4
 - Renewals: 2
- Volunteer Hours: 21.5
- Programs: 14

**■ MOTION TO APPROVE ALL REPORTS made by L. Mecham, S. Kuffel
Seconded.**

● Director's Report:

● Given by J. Trail

- HOPE week (provided for by St Luke's) for May's Mental Health Awareness Month. Each day afterschool the kids will have an activity relating to Mental Health went well

UpComing:

- Fourth of July:
 - The Library bus will be in the Parade
 - The Library will also have a booth at the City Park on the 4th of July to promote Talking Books
 - There will also be a Fundraiser Plinko Board
- Summer Programing
 - Tuesday 10-12 Library bus will be at City Park during lunch program
 - Wednesday 1-2:30pm at the Library for activities
 - June 16th 10-11:30 Lego Bus (block and Roll) will be
 - June 20 1-3pm Bike Rodeo for bike helmets for kids
 - Registration is not required but recommended
- June (through December) The Adult Reading Challenge started
- June 23rd 11 am Global Ties Idaho (Indonesian Group), will be visiting for a STEAM presentation
- Ready for Learning has provided \$5k to be used for items and materials to be used for Children's Programming.
- Calendar have been printed and available for the community

**■ MOTION TO APPROVE ALL REPORTS made by L. Mecham, S. Kuffel
Seconded.**

PUBLIC COMMENTS: none

BOARD COMMENTS:

OPEN BUSINESS:

1. Unattended Youth Policy

MOTION TO APPROVE Revisions to Unattended Youth Policy made by L. Mecham, S. Kuffel Seconded.

NEW BUSINESS:

1. Service Animal Policy

MOTION TO APPROVE Revisions to Service Animal Policy made by L. Mecham, S. Kuffel Seconded.

2. Budget Proposal

- a. Explanation of all requests presented to City Council

MOTION TO APPROVE Budget Proposal made by L. Mecham, S. Kuffel Seconded.

3. Internet Contract

- a. RTI is currently the provider that is being used for the Library's needs.
- b. WhiteCloud is a Service Provider (new to town) that is offering to match the current cost but provide faster service.
- c. ERATE is a government program that provides a reimbursement but must be used with a participating provider and qualifying participant. (RTI does not participate)

MOTION TO table discussion for further research made by L. Mecham, S. Kuffel Seconded.

4. Discuss possible new board members and advertisement

AGENDA FOR NEXT MEETING:

1. Internet Provider
2. Laptop/Chromebook Lending
3. Board Member Nomination

ADJOURNMENT:

- Meeting was adjourned at 6:54 pm by L. Mecham
- The next meeting will be at 5:30pm on July 12th, 2022, at the library.

Minutes submitted by: Nicole Askew

Date:7/12/2022

Approved by: Glenns Ferry Library Board of Trustees

Date:07/12/2022

Approved by the City Council:

Date:_____

William Galloska, Mayor

Attest: Teresa Parsons, Clerk/Treasurer