Call to Order: at 5:32pm by E. Ross          Adjourned: 6:55pm by E. Ross

Roll Call:
- **Members Present:** Erica Ross, Chairman; Kathryn Zupsic, Vice Chair, Nicole Askew, Admin; Sue Kuffel; Levi Mecham
- **Members Absent:** (none)
- **Staff Present:** JennTrail, Library Director
- **Public Present:**

Approval of Agenda:
from the regular meeting 04/12/2022.
**MOTION TO APPROVE made by K. Zupsic, E. Ross Seconded.**

Approval of Minutes:
from the Regular Meeting 03/08/2022
**MOTION TO APPROVE made by N. Askew, K. Zupsic Seconded.**

REPORTS:
- **Financial Report:**
  - **Given by E. Ross**
    - Total Fund Equity: $68,739.46
    - Revenues: $1,617.92
    - Funds Collected at the Library: $1,320.85
    - Expenditures: $8,494.70
    - **MOTION TO APPROVE ALL REPORTS made by S. Kuffel, L. Mecham Seconded.**

- **Activity Report:**
  - **Given by J. Trail**
    - Attendance: 429
    - Tech Usage:
      - WiFi Users: 360
      - Computer Users: 62
    - Total Items Circulated: 849
      - Ebooks/Audiobooks: 138
      - Movies: 531
      - Hotspots: 1
Library Cards
- New: 6
- Renewals: 1

Volunteer Hours: 76

Programs: 10
  - **MOTION TO APPROVE ALL REPORTS made by E. Ross, K. Zupsic Seconded.**

Director's Report:
- **Given by J. Trail**
  - Beyond Books Bus
    - PBS attended and did an activity with kids who attended. They will be back May 20th
  - HOPE week (provided for by St Luke’s) for May’s Mental Health Awareness Month. Each day afterschool the kids will have an activity relating to Mental Health
  - Summer Programing
    - Summer reading programs will be every Wednesday from 1:00 -2:00 pm in June
    - Summer Stem will be Geocaching around town. June 20-July 22
    - Beyond Books Bus will be at the City Park Tuesday in June with the summer lunch program that the school puts on
    - The Adult Reading Challenge starts in June and will run until December
  - Budgets will be prepared this month
  - June 20 Bike Rodeo for bike helmets for kids  Registration is not required but recommended
  - Lego Bus (block and Roll) will be June 16th
  - Calendar is being printed and available for public
  - Mr. Fries will have his last day of work on May 27th There will be an open house -14pm for him on Thursday, May 26th.

  - **MOTION TO APPROVE ALL REPORTS made by N. Askew, L. Mecham Seconded.**

PUBLIC COMMENTS: none

BOARD COMMENTS:
- Erica Ross has resigned as a Library Board Trustee. This will be Mrs. Ross’s last meeting as the Chairman and Board Member.
**OPEN BUSINESS:**
Election for Board of Trustees Positions (Chairman, Vice Chairman, Administrative Manager)

**NEW BUSINESS:**
1. Elections for Board Positions:

   **Chairman:**
   K. Zupsic nominates L. Mecham for Chairman Position, N. Askew Seconds

   Roll Call Vote
   - E. Ross recused from voting
   - K. Zupsic        AYE
   - N. Askew         AYE
   - S. Kuffel        AYE
   - L. Mecham        AYE

   No Opposed, Motion Carries

   **Vice Chairman:**
   N. Askew nominates K. Zupsic for Vice Chairman position, S. Kuffel Seconds

   Roll Call Vote
   - E. Ross recused from voting
   - K. Zupsic        AYE
   - N. Askew         AYE
   - S. Kuffel        AYE
   - L. Mecham        AYE

   No Opposed, Motion Carries

   **Administrative Manager:**
   K. Zupsic nominates N. Askew for Administrative Manager position, L. Mecham Seconds.

   Roll Call Vote
   - E. Ross recused from voting
   - K. Zupsic        AYE
   - N. Askew         AYE
   - S. Kuffel        AYE
   - L. Mecham        AYE

   No Opposed, Motion Carries
MOTION to Approve all Elected Positions for Glenns Ferry Library Board of Trustees made by E. Ross, SECONDED by K. Zupsic

- Circulation Policy Update
  - Motion to approve all changes and adopt E. Ross, K. Zupsic

- Unattended Youth Policy
  - Review revised policy to be adopted at next meeting

- Internet and Computer Use Agreement for Minors
  - Motion to approve all revisions and adopt policy and adopt K. Zupsic, L. Mecham

AGENDA FOR NEXT MEETING:
2. Budget
3. Service Animal Policy
4. Read/Revise/Adopt Unattended Youth Policy
5. Proposals for new board members and possible advertisement

ADJOURNMENT:
- Meeting was adjourned at 6:55 pm by E. Ross
- The next meeting will be at 5:30 pm on June 14, 2022, at the library.

Minutes submitted by: Nicole Askew Date: 06/14/2022

Approved by: Glenns Ferry Library Board of Trustees Date: 06/14/2022

Approved by the City Council: Date: ________________

William Galloska, Mayor
Attest: Teresa Parsons, Clerk/Treasurer